

Nicole Colabella

Bronxville, NY 10708

(914) 426-6582

nicacolabella@gmail.com

ABOUT

As an aspiring event planner, I bring strong leadership, organizational, and communication skills to every project I take on. I excel at coordinating details, managing timelines, and ensuring each event runs smoothly from concept to completion. Known for my flexibility and creativity, I adapt easily to client needs and dynamic environments while maintaining a professional and positive attitude. My goal is to create memorable, seamless experiences that reflect each client's unique vision.

EXPERIENCE

Manchester Grand Hyatt Phocuswright Conference — Student Ambassador

November 17-19, 2025

- Greeting Guests
- Setting up the event
- Guiding and assisting attendees

Bella Vista Festival 2025 — Greeter/Information Booth & Event Set Up

October 19, 2025

- Setting up event
- Welcoming attendees and assisting with questions

Marriott Bayfront Texas Hold'em Poker Tournament — Event Intern

October 2, 2025

- Charity Event benefiting Children's Miracle Network
- Welcomed Guests
- Guided guests to designated locations
- Collected payments from guests
- Assisted guests by explaining entry rules

Tuckahoe Afterschool Care, TASC — 2nd Grade Head Counselor

Nov 2024 - June 2025 2nd Grade Head Counselor | Nov 2022 - 2024 | 1st Grade Counselor | Summer 2023 Camp Counselor

- Created and maintained a safe, environment for children ages 7-8
- Prepared and served nutritious meals and snacks

Mohawk Summer Camp — 1st Grade Support Counselor

Summer 2024 Camp Counselor

- Worked one-on-one with a child with behavioral challenges
- Created and maintained a safe, environment for children ages 5-7

OTHER EXPERIENCE

Scouts BSA — Founding Member of Tuckahoe Troop 19

2019-Present

Leadership Positions:

- 2023-2024 Asst Senior Patrol Leader
 - Led Troop meetings
 - Organized Trips
 - Assisted with teaching younger members
- 2021-2023 Quartermaster
 - Created database for organizing equipment
 - Maintained Troop Equipment
- 2020-2021 Webmaster
 - Created and Updated Troop Website
- 2019-2020 Patrol Leader
 - Led Patrol
 - Plan Meals for Trips

SKILLS

CPR + First Aid Certified

Cooking + Baking For Large Groups

Flexibility

Leadership

Organization

Conflict Resolution

Computer Skills

- Social Media Management
- Squarespace | WordPress | GitHub
- Google Workspace
- Canva
- Adobe

EDUCATION

Tuckahoe High School

Eastchester, NY

San Diego State University — Payne

School of Hospitality

(Current student)

ORGANIZATIONS

SDSU Helping Hands for Homelessness

— Volunteer

Mesa — Meetings & Events Club

Mosaic — Hospitality Management Club

SDSU Hiking Club

WSYL — Soccer Referee

National Youth Leadership Training

(NYLT) — Scouts BSA

2023 - 2024

American Legion Auxiliary Girls State

Summer 2024